

**DUNDEE AND PERTH POLO CLUB  
COVID-19 – RISK ASSESSMENT**

<b>DUNDEE AND PERTH POLO CLUB</b>			<ul style="list-style-type: none"> <li><b>LOCATION :</b> Murie Polo Ground, Errol Park, Errol, Perth. PH2 7RA</li> </ul>	<b>CONTACT: Elaine Tait (Club Hygiene Officer)</b>	elainejtait@gmail.com Tel: 0775170946
<b>DATE: July 2020</b>					
<b>Main tasks / activity / concern</b>		<b>Main Risks to Health &amp; Safety</b>	<b>Actions / controls to eliminate or reduce the risks</b>		
Access to polo grounds (2 full sized grounds for playing plus generous space for parking).		COVID-19	<p>All members playing this season have been advised by email about booking to access grounds and recording attendance. Players can revert to the website for updates on permissible training and access arrangements in line with HPA approval.</p> <p>Members may now stick and ball providing 2m social distancing is maintained with a maximum of 5 individual riders on each of our 2 grounds. In line with Level 3 approval minimal-contact group training for up to 7 on each ground is now also available. Approval is requested for Level 5 playing approval and level 6 and 7 attendance by non players. Face masks may be worn but are no longer required. Pony club members may only attend and play if accompanied to the ground by a parent. Other non playing/working companions will be strongly discouraged.</p> <p>Booking arrangements to monitor access and manage numbers have been very straightforward and managed by email and text message as the numbers of members playing at this time is very low – maximum number on any one session to date has been 15 riders and grooms across 2 grounds. A log of those attending is maintained on each day access is permitted. The club house remains closed.</p>		
Maintaining communications			<p>Members' email details are maintained by the club and the website is updated regularly with Covid messages on the home page. Emails will be sent to club members confirming that playing sessions will be restarted once the Scottish Government extends contact sports to adults (expected 31<sup>st</sup> July) and with HPA approval to level 5/6/7. Those with ponies and transport are kept up to date via the website and email on arrangements for exercise and training sessions in line with HPA regulations.</p>		

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Moving around the ground		Maintaining social distancing signs are clearly visible on the toilet block doors, by the water supply and the shared pony lines – the club house remains locked. The space available for lorry and car parking is more than adequate to ensure social distances can be easily maintained. All members are advised to tie up at lorries and avoid the pony lines where possible. Where minors are playing (pony club members), a parent or other responsible adult must be available at all times.
Changing rooms and toilet facilities		Toilet facilities are opened and cleaned down at the start and end of every exercise/training session. They are supplied with hand sanitisers and with notices reminding members to sanitise hands on entering and leaving the block. Access to the club house is temporarily denied; players must change in their lorries.
Social distancing		In line with HPA guidance the maximum number of players allowed on any ground is 7 whether for individual stick and ball or for group minimal contact training (following level 3 approval from HPA). The number of club members with their own ponies and/or transport is such that remaining within HPA maximum numbers will be manageable and will be monitored by a member of the committee at all such sessions (usually the Hygiene Officer). All will be reminded on logging in of social distancing rules while exercising/training/playing and of ensuring social distance at the water supply and pony lines. 1 person only will be allowed at a time in each of the gents and ladies toilet blocks. Face coverings will be required for all where social distancing cannot be achieved but are no longer mandatory for playing in line with updated HPA guidance.
Surface contact		Toilet blocks, pony lines and water supplies will be cleaned down regularly. Balls and umpires' equipment will be cleaned between sessions. No other equipment is in common use.
Signing in log		All players and grooms will be required to sign a log-in sheet on arrival confirming that they have had no covid symptoms in the previous 14 days or been contacted by an official contact tracer. Parents of minors will be required to sign giving permission for temperature checking and confirming no covid symptoms. Temperatures will be checked for fever using a non-contact infrared thermometer on entry to the grounds by a club

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		official (usually the Hygiene Officer). The sign in pen will be cleaned between users when necessary.
Club sessions	COVID-19	In line with HPA and Scottish Government regulations, activity on the grounds has started with individual stick and ball sessions (up to the approved maximum number) has progressed to minimal contact training sessions with the approval of the HPA. Level 5/6/7 play will commence with HPA approval and after Phase 3 Scottish Government rules about outdoor contact sport become fully operational (expected 31 July). Active playing member numbers are modest but rising and it will continue to be straightforward to maintain social distances in all shared areas and facilities. This is also possible at level 6 and 7 allowing family members and social members to attend. The Club House, although closed, has a large external viewing gallery for social members and family to use whilst maintaining social distancing.
Ground and equipment maintenance		The (single) individual hired to mow and roll the grounds will be required to work outside approved club exercise/training sessions and to clean down the tractor after mowing.
<b>Comments</b>	Club members are fully aware that regular hand washing will help prevent the virus being transmitted and that social distancing is to be maintained across the grounds. Access to the club house is denied pending government guidance on groups meeting in enclosed areas. All riding members will have provided the club with a certificate indicating they have taken and passed the HPA covid test (ideally by 8 <sup>th</sup> July or before they start to train if joining training session after 8 <sup>th</sup> July for first time.)	
<b>Additional comments</b>	This update risk assessment is available on the website.	

<b>Action</b>	<b>Who</b>	<b>By when</b>	<b>Status</b>
Email to club members re availability and booking arrangements for exercise and training	Secretary	Before access starts	Complete

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Website updated for new arrangements including this risk assessment	Secretary to arrange with webmaster	Before access starts	Complete
COVID-19 sign on main gate during playing sessions	Hygiene Officer	ASAP	Complete
COVID-19 signs on toilets, pony lines and water supply during playing sessions	Hygiene Officer	Before access starts	Complete
Maintain antibacterial soap supplies in toilets	Hygiene Officer	Ongoing	Complete
Establish a log to record attendance and confirm fever status at each session	Hygiene Officer	Before access starts	Complete
Establish a log to document regular cleaning down of toilets and shared equipment	Hygiene Officer	Before access starts	Complete
All members have been advised of the rules on face coverings and permissible contact for level 2 and 3 training	Club Polo Manager	Before training starts	Complete and no longer mandatory
Establish a list of all members showing a certificate demonstrating they have passed the HPA covid test	Secretary/Hygiene Officer	For all play after 8 <sup>th</sup> July	On going as members return to polo

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As player numbers have increased a pre play briefing will be held each session to remind players of new (covid related) rules	Polo Manager	Immediately	Ongoing
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