

**DUNDEE AND PERTH POLO CLUB
COVID-19 – RISK ASSESSMENT**

DUNDEE AND PERTH POLO CLUB			<ul style="list-style-type: none"> LOCATION : Murie Polo Ground, Errol Park, Errol, Perth. PH2 7RA 	CONTACT: Elaine Tait (Club Covid Officer)	elainejtait@gmail.com Tel: 0775170946
DATE: May 2021					
Main tasks / activity / concern		Main Risks to Health & Safety	Actions / controls to eliminate or reduce the risks		
Access to polo grounds (2 full sized grounds for playing plus generous space for parking).		COVID-19	<p>All members playing this season have been advised by email about booking to access grounds and recording attendance to comply with covid requirements. Players can revert to the website for updates on permissible training, playing and access arrangements in line with HPA and Scottish Government rules.</p> <p>Members may now play contact chukkas in organised sessions with a maximum of 50 individual riders within a sports bubble. This is in line with current Scottish Government rules for adult organised non-contact outside sport.</p> <p>Pony club members and players under 16 years may only attend and play if accompanied to the ground by a parent or other nominated responsible adult.</p> <p>Other non-playing/working companions will be limited to grooms and drivers. Non riding people can be included within the sports bubble for observational training.</p> <p>The booking arrangements put in place to monitor access and manage numbers for the 2020 season were very straightforward. Club membership remains small and we propose to continue arrangements via email and our on-line booking system. A log of those attending is maintained on each day access is permitted. The club house is closed until further notice.</p>		
Maintaining communications			<p>Members' email details are maintained by the club and the website is updated regularly with covid messages on the home page. Emails were sent to club members advising that, with HPA agreement, the 2021 grass season started with non-contact instructional chukkas in mid to late April, and has now moved to normal play as soon as the Scottish</p>		

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		Government amateur sports regulations allow. Level 2 rules apply to Tayside and this is now operational.
Moving around the ground		Maintaining social distancing signs are clearly visible on the toilet block doors, by the water supply and the shared pony lines – the club house remains locked. The space available for lorry and car parking is more than adequate to ensure social distances can be easily maintained. All members are advised to tie up at lorries and avoid the pony lines where possible. Where minors are playing (including pony club members), a parent or other responsible adult must be available at all times.
Changing rooms and toilet facilities		Toilet facilities are opened and cleaned down at the start and end of every exercise/training/playing session. They are supplied with hand sanitisers and with notices reminding members to sanitise hands on entering and leaving the block. Access to the club house is temporarily denied; players must change in their lorries. Non playing attendees may observe from the club house decking areas.
Social distancing		In line with HPA and Scottish Government guidance the maximum number of players allowed in a sports bubble is 50. The number of club members with their own ponies and/or transport is such that remaining within these maximum numbers will be manageable and will be monitored by a member of the committee at all sessions (usually the Covid Officer). All will be reminded on logging in of ensuring social distances at the water supply and pony lines. 1 person only will be allowed at a time in each of the gents and ladies toilet blocks.
Surface contact		Toilet blocks, pony lines and water supplies will be cleaned down regularly. No other equipment is in common use.
Signing in log		All players, drivers and grooms will be required to sign a manual log-in sheet on arrival confirming that they have had no covid symptoms in the previous 14 days or been contacted by an official contact tracer AND that they have checked themselves for fever before arriving. Temperature checks undertaken last year will not be continued routinely. An infrared thermometer will be available on site should any attendee show symptoms. A QR code identifying the venue has been registered with the NHS Scotland Test and Protect system and will be available for those wishing to use it to register attendance.

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		<p>However, not all members are able to use this system and the club will rely on manual attendance records via hard copy signing sheets, until the club has evaluated the possible use of a bespoke app.</p> <p>In the event that any attendee is contacted through the Scottish Test and Protect system or tests positive after play, they will be required to advise the covid officer immediately who will have details of all present for NHS tracking purposes.</p> <p>Records will be retained for a minimum of 21 days.</p>
Club sessions	COVID-19	In line with HPA and Scottish Government regulations, activity on the grounds started with non-contact instructional chukkas (4 a side) and has now progressed to normal club play as amateur outside contact sport is now permitted by the Scottish Government for those operating at level 2. Member numbers are modest and it will be straightforward to maintain social distancing in all shared areas and facilities.
Ground and equipment maintenance		The (single) individual hired to mow and roll the grounds will be required to work outside approved club exercise/training/playing sessions and to clean down the tractor after use.
Comments	<p>Club members are fully aware that regular hand washing will help prevent the virus being transmitted and that social distancing is to be maintained across the grounds. The QR code for venue registration will be highly visible for those wishing/able to use it. Access to the club house is denied pending government guidance on meeting in enclosed areas.</p> <p>This update risk assessment is available on the website.</p>	

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Action	Who	By when	Status
Email to club members re availability and booking arrangements	Secretary	Before access starts	Complete
Website updated for new arrangements including this risk assessment	Secretary to arrange with webmaster	Before access starts	Complete
COVID-19 sign on main gate during playing sessions	Covid Officer	Before access starts	On going
COVID-19 signs on toilets, pony lines and water supply during playing sessions	Covid Officer	Before access starts	On going
Maintain antibacterial soap supplies in toilets	Covid Officer	Before access starts	On going
Establish a log to record attendance and self-declare covid status	Covid Officer	Before access starts	Complete – modified from 2020
Establish a log to document regular cleaning down of toilets	Covid Officer	Before access starts	Complete – modified from 2020
All members have been advised of the amended signing in/declaration rules on entering the grounds	Club Polo Manager	Before the start of all sessions	On going

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